

**VIRGINIA KEY BEACH PARK TRUST  
EVENT DEPOSIT TO RESERVE RECEIPT**

LEGAL NAME OF ORGANIZATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

NAME OF EVENT: \_\_\_\_\_

EVENT DATE(S): \_\_\_\_\_

DEPOSIT AMOUNT: \$ \_\_\_\_\_

This is a non-refundable deposit. This deposit constitutes a reservation of proposed event date. Virginia Key Beach Park Trust maintains the right to change or cancel event date with written notification to the promoter.

The event date can be changed once by the promoter. To change the event date, the promoter must notify the Virginia Key Beach Park Trust in writing (60) days in advance of the original date. Failure to abide by the above terms will result in forfeiture of deposit.

\_\_\_\_\_  
Virginia Key Beach Park Trust

\_\_\_\_\_  
Promoter / Event Organizer

Received Date: \_\_\_\_\_

Cashier Check/ Money Order Number: \_\_\_\_\_