



Joint Planning & Construction Committee and Nature & Environment Committee

Minutes for March 20, 2006 Meeting

Attendees:

Chair: Dick Townsend

David Shorter

Gene Tinnie

Guy Forchion

Mark Walters

BEA/Huff + Gooden Architecture Design Professional Service Agreement (PSA)
The Trust Chair, Vice Chair and executive staff met with Strategic Budget Director, Larry Spring, Procurement Director, and other City of Miami staff to discuss details surrounding the PSA developed for BEA. Several recommendations were made on how to proceed.

Trust staff provided construction project updates centered on the new office relocation – the staff is settling into the new office location and working with contractors on several “punch list” items that remain incomplete - final site cleaning, interior finishing, etc. Staff also made the two committees aware of the Army Corps of Engineers’ policy on the removal of modular temporary structures existing in hurricane sensitive zones.

The parking lot and circulation road project held a pre-construction meeting between CW Construction and Metric Engineering to discuss any final items or concerns that may still exist. CW presented their initial construction timeline that shows the parking lot improvement project completed in January 2007. The parking lot and circulation road completion is necessary for the park to open – therefore the park opening will not occur in November 2006 as earlier planned and is now scheduled for some time in 2007.

The initial high level budget discussions for the Planning & Construction and the Nature and Environment Committees took place during the March 20th joint committee meeting. These budget estimates are forecasts of major impacts to the FY 2006-2007 budget.

Some examples of high level budget impacts are (but not limited to) additional consulting services, travel increases, disaster readiness, building painting, new equipment, additional maintenance costs, etc.

Other initiatives that may impact the budget are the committees' stated goals and objectives:

Virginia Key Beach Park Trust

Committee Objectives: Planning & Construction

1. Hold strategic planning meeting for park construction from present to Spring 2006
2. Manage the LORD Cultural Resources museum planning process and architectural competition
3. Closely monitor construction project schedule and timelines for park completion to 2006

Virginia Key Beach Park Trust

Committee Objectives: Nature & Environment

1. Hold Nature & Environment Summit to develop overall committee initiatives and timelines
 - (a) Hold 2 summit meetings, develop agendas, develop action plans. \$500 refreshments
2. Build an environmental partnership coalition
 - (a) Hold quarterly meetings to develop special areas and programming at VKBP. \$500 refreshments
 - (b) Develop volunteer team from partner organizations
3. Build fundraising support from environmental community
 - (a) Hold quarterly meetings in conjunction with the environmental Partnership coalition meetings to develop fundraising strategies and events and drives for VKBP. \$1,000 materials
4. Coordinate land clearing and re-planting on the park
 - (a) Develop schedules, gather volunteers and leadership. \$3,000 refreshments, equipment
5. Increase VKBPT participation local environmental activities/events
 - (a) Determine Trust schedule of participation. \$1,500 Registrations, advertising, booth space, literature, postage.

- (b) Determine Trust schedule of participation. \$4,000 Travel, registrations, advertising, booth space, literature, postage.

The committee discussed the an upcoming meeting with DERM officials to review details surrounding the Trust's parking lot improvement project and issues surrounding the construction of the Trust's new temporary modular administrative office.

DERM's 50-acre Virginia Key restoration project taking place on the Northern edge of Virginia Key Beach Park's parking lot was discussed in detail also. Debris removal must be coordinated with the project. The DERM project will remove exotic plants, clean out existing bodies of water, and provide water flow through existing hardwood hammocks and install walking trails. The project compliments the Trust's master plan effort and enhances the island.

Nature and Environment committee topics also discussed the changes to the Scope of Work developed for Gray Hunt, Consultant to the Trust and review some of the next steps necessary to start his native plant nursery project.

The Nature and Environment Committee voted to meet on a quarterly basis or when necessary. All committee members were in agreement.

Meeting adjourned 8:30pm. The next scheduled meeting is April 17, 2006, 6:00pm.