

## **The Train is Coming Event – Draft 7/18/06 – 445pm**

### **Thursday, August 17<sup>th</sup>**

830am

Begin installation of barricades on beach park property (stakes only)

10000am

Noon

200pm

400pm

### **Friday, August 18<sup>th</sup>**

830am

Begin installation of yellow tape on barricades

10000am

Noon

#### **General Train event deliveries begin:**

Tents set up, tables and chairs delivered

200pm

300pm

Begin installation of causeway event signs

## **Saturday, August 19<sup>th</sup>**

500-700am

Mosquito Control – Metro Dade Public Works enters the park to spray for mosquitoes.

700am

Coffee and donuts for staff/volunteers

800am

VKBPT Staff reaches VKBP for event set up

### **General park set up begins:**

- Tables, chairs
- Garbage cans and liners delivered to Beach Park.
- All Trust equipment and supplies set up in proper place; domino pavilion, carousel building, interactive art supplies, sign in and registration materials, prizes, literature, giveaways, tickets, etc.
- Podiums, speakers, generators delivered to the beach park
- Kids play area set up
- Cadillac cars delivery
- Interactive art work studio area set up
- Causeway event signs decorated with balloons, main entrance sign at causeway decorated with balloons.
- Water stations set up in proper place; carousel building, interactive art pavilion, front gate, Domino tournament pavilion.
- Caterer arrives and begins set up.

900am

Water station for Hands on Miami is set up in carousel building.  
Hand held radios are distributed. Front gate tent; Director of Ops.; ED; Marketing;

930am

Hands on Miami volunteers reach the park. Volunteers report to carousel building for registration.

945am

Hands on Miami volunteer registration ends. Brief history of Virginia Key Beach Park is told; brief natural history and environmental story is told; future of VKBP is told.

1000am

Hands on Miami volunteers begin.

1100am

Hands on Miami volunteers assist with Train event set up. Tables, chairs, water stations, etc.

1130am

Hands on Miami volunteers finish clean up.

### **The Train Event: Program**

1200 Noon -

Park Opens to the public

1230pm -

Music Kicks off the festivities  
Complimentary lunch is served

100pm -

Dominos Tournament begins  
DJ begins to play old tunes and moves to new tunes

200pm -

DJ stops music  
Drum line begins (30 minutes)

300pm -

Dominos Tournament ends  
Program presentation begins

- Welcome
- Introductions (special guests)
- Spoken Word
- Students
- Raffles
- Dominos Tournament winners/awards
- Drum line acknowledgements/presentation

DJ begins to play old tunes and moves to new tunes

Close of event

330pm -

**General park clean up begins:**

- Tents, tables, chairs
- Garbage cans, liners, dumpsters
- All Trust equipment and supplies returned to proper place
- Podiums, speakers, generators
- Kids play area clean up
- Cadillac removal
- Interactive art work storage
- Causeway toll booth, causeway and other event signs removed – stored
- Water stations removed at the end - stored

**Monday, August 21<sup>st</sup>**

830am

Begin removal of beach park barricades (stakes and yellow tape)