

GE Modular Space  
 Virginia Key Beach Trust  
 Date Reviewed: 03/23/06

Items needing Attention:

Room	Item	Who	Result
Exterior	Exterior lights - 4 floods need to be changed out as per original request	DSI	New floods installed one requires a bulb element
Exterior	Exterior lights - porch lights installed crooked and loose	DSI	ok
Exterior	Crack in hardi at back door	DSI	Work still required - additional settling crack requires calking
Exterior	Missing screen in office 8	DSI	Still required
Exterior - Doors	Both front and back doors missing screws around trim	DSI	Screws installed - screw heads require touch up paint
Exterior - Roof	Missing roof vents	DSI	Still required - Rubber boots are needed for roof vents
General	Electrical - please test outlets and lights - some not working	DSI	ok
Interior - Back Hall	Cut moldings running behind base and reattach base	DSI	ok
Interior - Back Hall	Went overboard on nailing of corner molding - need to replace - can we look at using a wider molding? That area will get considerable traffic	DSI	ok
Interior - Between office 7&8	Cut trim board (to remove from behind base) and reattach base so it's flat	DSI	ok
Interior - Between office 8&9	Attach molding at base	DSI	ok
Interior - Conference Room	Re-attach trim at window	DSI	ok
Interior - Conference Room	Caulk at mateline trim	DSI	ok
Interior - Conference Room	Missing ceiling trim at mateline - just inside window	DSI	ok
Interior - General	Check all door casings - many of the miters pulled apart	DSI	ok
Interior - General	MANY areas have popcorn overspray and several - bad clean up job - smeared. It's on windows, doors, light fixtures, walls, etc	DSI	ok
Interior - Kitchen	Mateline ceiling trim board outside door - caulk or re-cut a new piece that fits better	DSI	ok
Interior - Kitchen	Cleaning of popcorn done badly	DSI	ok
Interior - Main Area	Outside conference room - Mateline - cut corner bead so it doesn't fall behind base and re-attach base	DSI	ok
Interior - Main Area	Crack in ceiling at light fixture - near reception wall	DSI	Calking in place, some discoloration - additional settling crack has formed.
Interior - Matelines	Some boards caulked - need to do the balance - many have gaps	DSI	ok - many corner moldings need finishing
Interior - Molding	Finish molding at matelines	DSI	ok - many corner moldings need finishing

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Interior - Molding	Molding does not run completely to ceiling or floor - left side of reception area	DSI	<b>ok - many corner moldings need finishing</b>
Interior - Office #1	Molding cut short at ceiling	DSI	<b>ok</b>
Interior - Office #1	A/C return - falling down - needs screws	DSI	<b>ok</b>
Interior - Office #1	Bank of lights not working	DSI	<b>ok</b>
Interior - Office #2	Reattach (exterior wall side) wall board and trim - whole board coming off	DSI	<b>ok</b>
Interior - Office #4	Needs an a/c supply	DSI	<b>Still required</b>
Interior - Office #4	Re-attach return - screws missing	DSI	<b>ok</b>
Interior - Office #4	Popcorn on light fixture	DSI	<b>Still required</b>
Interior - Office #5	Popcorn overspray cleaned badly	DSI	<b>ok</b>
Interior - Office #5	Snag in carpet	DSI	<b>ok</b>
Interior - Office 4	Batt molding coming off - reattach	DSI	<b>ok</b>
Interior - Office 7	Ceiling - hole - need repair and popcorn	DSI	<b>ok</b>
Interior - Restrooms	both closers are missing	DSI	<b>Still required - spring loaded closers are needed</b>
Interior - Restrooms	Can we change the swing of the doors to swing into the main area? Do we have ADA or egress issues if we do? What will it cost?	DSI	<b>Code will not allow change</b>
Interior - Restrooms	Missing light cover - mens room	DSI	<b>ok</b>
Interior Office 8	Batt molding coming off - reattach	DSI	<b>ok</b>
<b>DSI additional notes</b>		<b>DSI</b>	<b>Need 3 ft base cover; 1 pc hardi panel stucco; kitchen window water leak repair is required;</b>
Exterior	Pressure Wash	GE	
Exterior	General site clean up - trash, etc	GE	
Exterior	Run lines from A/C condensation drains from the units to the ground (off the slab)	GE	
Interior - General	General clean	GE	
Interior - Restrooms	Need Men/Women	GE	
Exterior	Give requirement for handicap space	GE - Kristine	
Exterior	Around plumbing clean out at the back of the building - fill dirt in around	Losa	
Exterior	Dispose of/remove concrete over spill, broken blocks, conduit left behind, saw horses, etc from the site	Losa	
Exterior - Electrical Deck	Why can't the panels be locked in the "on" position? Looks like the lock plates were installed upside down? Or is it a safety issue to not lock them in the "on" position?	Losa	
Exterior - Electrical Deck	Fix concrete pad below boxes and remove the form boards - concrete not finished and left to dry uneven.	Losa	
Exterior - Electrical Deck	The left side ground is about a foot away from the slab - move closer	Losa	
Exterior - Parking	Parking stops not anchored	Losa	

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Exterior - Parking	Handicap symbol stenciled on the parking spot very sloppy - please point up	Losa	
Exterior - Parking	Unused conduit left open - fill and finish	Losa	
Exterior - Decks	Customer has concern that holes left open in the bottom of the newell posts with be a home for wasps - anything that can be done?	T&S	
Exterior - Decks	Rust and Touch up needed throughout	T&S	
Exterior - Decks	Many screws in the decking rusting - did the wrong ones get used?	T&S	
Exterior - Decks	Loose planks various places	T&S	
Exterior - Decks	Steps - Slick when wet	T&S	
Exterior - Decks	Can yellow and black warning tape be adhered to the edge?	T&S	
Exterior - Decks	Handrail on h/c ramp - doesn't wrap and protrudes into the walkway, needs to be cut and welded to wrap.	T&S	
Exterior - Decks	Gap and lip at decking near front door (where 2 sections meet)	T&S	
Exterior	Re-attach the skirting on the left side of the building	V&J	
Exterior	Fix the hole in the hardi - left side, front corner of building	V&J	
Exterior - Roof	Humps in roof - as previously requested for repair	V&J	
Interior - main Area	Base between office 4 and 5 missing	V&J	
Interior - Main Area	Base between office 5 and 6 missing	V&J	