

Virginia Key Beach Park Trust - Operations, Maintenance and Improvements		
Project	Description	Update
Locksmith	New door handles and deadbolt locks for VKBPT office	Awaiting PO #
Pest Control	General pest control services, spraying for facilities on VKBP	Bid request went out
Window Treatments	Mini blinds installation for VKBPT office	Near completion
Window Tinting	45% light transmission film for windows at VKBPT office	Went out for bids; first bid in; awaiting responses
Awnings	Shade and rain protection awning system for VKBPT office	Went out for bids; first bid in; awaiting responses
Protective Coating	Protective sealant for concession stand tile countertop	Went out for bids; responses received - project will be completed by Trust Staff
Flag Poles	Installation of three flag poles on VKBP	Must go out for bid; project must be better developed and submitted to DERM/enviro for discussion and Coast Guard on Maritime Law
Fire Alarm Monitoring	Dialing systems for fire alarm in concession stand bldg.	Bids received, review package; PO must be developed
Fire Extinguishers Inspection	Fire extinguisher inspection - Annual	PO developed - inspections must be re-scheduled
Painters	Ext & Int. painting and touch up for facilities on VKBP	Must go out for bid
Signs and Banners	Creation and installation of park informational signs and banners for VKBP	Must go out for bid - Determine the types of signs and number for the park areas
Tree Removal	Exotic tree removal and land clearing	Must go out for bid
Emergency Services	Hurricane readiness & cleanup at VKBP	Must go out for bid
Landscaping	General landscaping, tree trimming & gardening for VKBP	Must go out for bid
Mapping	Provide detailed ariel photos of VKBP	Must go out for bid
Restaurant Services	Concession stand and other concessionaire operations are needed	Must go out for bid
Boat Removal	A sailboat run a-ground during Hurricane Wilma is on VKBPT property and requires professional removal.	Request for bids went to SeaTow, letter to boat owner; awaiting bid and response
Electrical pad protection and locks	The electrical pad for the Trust office trailer must be secured in a fenced area and locks put on the electrical switches	Review code on electrical area enclosures