

## **Weekly schedule**

### **City of Miami Staff**

**Monday – Friday 730am – 300pm**

#### **Monday and Tuesday**

- **Pick up all the garbage and complete cleaning all areas**

#### **Wednesday and Thursday**

- **Continued small park enhancement projects**
- **Finalize the pick up for debris: logs, rocks, branches, bottles, etc. on all park areas**
- **Cleaning shoreline for seaweed and other debris and trash**
- **Lawn services and trimming only under Juan Hernandez's, City Naturalist, recommendation and my supervision**

#### **Friday**

- **Prepare the park for weekend, set picnic tables, garbage cans. Make special arrangements when needed**

### **Trust Park Staff**

- **Cleaning and maintenance of main office and bathrooms including dusting, mopping, cleaning windows and all common areas and other jobs as needed**

### **STEVE hours**

**Monday to Friday 6:30am to 3:30pm**

**40 hours a week**

**Over time only under authorization**

### **GERARD hours**

**Monday to Friday 3:30pm to 8:00pm= 4.5 hrs a day 30min lunch**

**Saturday and Sunday 2:00pm to 8:00pm= 5 hrs 1hr lunch**

**30 hours a week**

### **TAMMY hours**

**Monday to Wednesday off**

**Thursday 9:00am to 4:00pm = 6hrs 1hr lunch**

**Friday 8:00am to 5:00pm 7 hrs 1 lunch**

**Saturday 7:00am to 4:00pm 7 hrs 1 lunch**

**Sunday 7:00am to 4:00pm 7hrs 1 lunch**

**30 hours a week**

**Schedule changes for special events when needed**