## **Grounds Keeper Supervisor**

This is a specialized position, including highly responsible administrative work and supervision over property, personnel, performing duties with facilities and grounds maintenance.

The position's incumbent should possess independent problem solving abilities, and have excellent organizational and communications skills. An employee in this classification should have considerable knowledge of modern management and supervisory principles; and some knowledge of governmental purchasing practices, principles, and techniques. Must be able to work flexible hours, including nights and weekends.