Memo

To: Lorenzo Williams, Maintenance Engineer
From: Guy Forchion, Director of Operations
CC:
Date: 12/2/2006
Re: 12/4 – 12/8/2006 Projects to Complete for Tribute

Projects to Complete:

Clean the restroom areas for the Range Tribute guests on Dec. 8th

Clean the two (2) stainless steel tables and put them in the carousel building

Use the blower and clean out the inside of the carousel building

The train will be moved out of the carousel building on Tuesday, Dec 5th and placed in the concession stand building. (make room for the train in the concession stand building)

I will discuss the event with you in detail – please see me.