



VIRGINIA KEY BEACH PARK TRUST

3550 Biscayne Blvd., Suite #510, Miami, FL 33137-3855

Phone: (305) 571-8230 / Fax: (305) 571-8311

Email: vkbpt@ci.miami.fl.us

BOARD OF DIRECTORS

M. Athalie Range
Chair

Gene S. Tinnie
Vice Chair

W. Mark Walters
Secretary

Eugenia B. Thomas
Treasurer

MEMBERS

Miguel Germain

Maud Newbold

Dr. Enid C. Pinkney

Bernice Sawyer

Dick Townsend

Lynette Williams Austin
Executive Director

MEMORANDUM

TO: Virginia Key Beach Park Trust Staff and Consultants

FROM: Mrs. M. Athalie Range
Chair, Virginia Key Beach Park Trust

SUBJECT: Administrative Change

DATE: January 21, 2003

The Board of the Virginia Key Beach Park Trust has accepted the resignation of Lynette W. Austin, Executive Director, effective January 31, 2003 with appreciation for her accomplishments on behalf of the Trust and the community we serve. This change of leadership comes as we review and evaluate our needs and direction in meeting the challenges of the coming year and strive to fulfill our shared mission with maximum effectiveness.

In this process of review, the Trust will be required to make some necessary changes in staff composition and assignments, and to revisit the scope of existing contracts with our consultants. We will schedule meetings with you at times of mutual convenience for this purpose.

Your understanding, assistance and cooperation is very much appreciated in helping to make Virginia Key Beach Park the world-renowned beloved historic and environment "Urban Jewel" that our community has worked so diligently to bring to fruition.