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Shorter, David

From: Vega, Sandra
Sent: Tuesday, April 29, 2003 12:45 PM
To: Forchion, Guy; Shorter, David
Cc: Cano, Jorge; Ordonez, Juan B.; Perez, Maria M.; Blanco, Edward; AIA Richard K Johnson (Johnson@jaarchitects.com)
Subject: Virginia Key Beach Park Restoration/Repairs - Bidding Phase

Dear Mr. Forchion and Mr. Shorter,

After my review of submittal, permitting and time frame for bidding with Mr. Johnson, the following is the proposed schedule:

Monday May 5th, 2003 ----- Started date for Dry-Run.

Monday May 26th, 2003 ----- Advertising for Formal Bid (Newspaper)

Wednesday May 28th, 2003 ----- Site Walk Through – Pre-Bid Conference.

Friday June 6th, 2003 ----- Last date to receive RFI (Request for Information) and issue addendum

Tuesday June 17th, 2003 at 10:00 am----- Receiving Deadline (Bids) at City Clerk's office.

Friday June 27th, 2003 at noon ----- Deadline to present Resolution to award the contract if we
have a responsible and responsive bidder.

Thursday July 24th, 2003 ----- City Commission Meeting to approved recommendation to award
contract

Monday August 4th, 2003 ----- Process to start Contract Execution with contractor.

Monday August 18th, 2003 ----- Process of Contract Execution continues with approval of CIP Director,

Chief/City
 Risk Management, Law Department and final signature of
 Manager.

Monday September 15th, 2003 -----Pre-Construction Meeting

Tuesday September 16th, 2003 ----- Notice to Proceed to Contractor

Tuesday September 30th, 2003 ----- Site Construction - Starting Date.

Estimated time of completion 180 calendar days.

The starting date of July 27th, 2003 is not longer possible. The bidding process and the contractual phase will take more time according with the deadlines of city commission.

Also, the City commission will not have sections during the month of August. If we miss deadlines to present the

4/29/2003

resolution, the construction date will be delay about a month.

Mr. Johnson is revising the drawings and preparing to start the dry-run. Also, he is working in revising the spec book.

By the time of bidding, Mr. Johnson and I expect that the substantial and significant comments from the building department are incorporated in the drawing set. Otherwise, addendums shall be incorporated.

Mr. Johnson advised me that it is better to bid the total bid and have Deductibles Items instead of additives Items. I was agreed with him. Mr. Johnson is working in the possible construction cost estimate breakdown by building and/or structure.

Mr. Johnson will add the following note in the spec book:

"The City shall reserve the right to delete any and/or all deductibles Items to the lowest base bid to award the contract."

In this way, we guarantee a lowest possible price for the entire project, and if the money is not totally allocated by the time the bid is received, then the city starts deducting and award the portion that we have funded. Ideal situation is to have the funds complete allocated.

The deductible items are going to be the least ranking buildings/structures. To make sure we are ok with the ranking, this is the list:

- Ranking 1: Concession Building, Large Bathhouse and Carousel. (Non-deductibles)
- Ranking 2: Three existing Pavilions (Deductible)
- Ranking 3: Small Bathhouse (Deductible)
- Ranking 4: Dance Pavilion and new picnic pavilion (Deductible)
- Ranking 5: Shoring Train Tunnel. (Deductible)

I think I covered all important aspects of the bidding phase. Please Mr. Johnson, if you additional comments and/or recommendations to add, feel comfortable to reply to all of us. Many thanks,

Sandra M.Vega
Project Manager
City of Miami
Department of Capital Improvements