

the
Personnel
Touch

Preparado mensualmente por el Departamento de Personal de FIU. Una comunicacion interna sobre temas pertinentes al personal de FIU, normas, procedimientos e informacion sobre beneficios. Cualquier sugerencia puede ser enviada al Departamento de Personal al PC 510.

Vol. 2, No. 5

May , 1978

NINE-MONTH FACULTY WHO WILL HAVE SUMMER CONTRACTS:

If you want to continue deductions for the Credit Union savings, please call the Credit Union directly and let them know. The telephone number is 284-4832.

¿ THE QUESTION MARK ?

QUESTION: Can an alien work for the University?

ANSWER: It all depends on his or her status. Aliens (non U.S. citizens) may be admitted as immigrants in which case they are entitled to remain in this country indefinitely (so long as all registration requirements and other laws are followed) and may work without restriction.

Such persons will have in their possession an Alien Registration Receipt Card, Form I-151 or I-155 and must be prepared to produce it. Other aliens are non-immigrants and are admitted to this country only for specific purposes. In order for these aliens to work, they must hold in their possession an Immigration Service Form I-94 stamped "employment authorized." International students who do not possess the I-94, I-151, or I-155 forms may work on campus for a maximum of 20 hours per week, provided that they have the permission of their International Student Advisor. Spouses of these students may or may not be authorized to work, depending on their visa status. Non-immigrant aliens who accept employment without such specific permission are subject to deportation. State regulations also prohibit hiring of aliens who are not authorized for employment. We suggest that you check with the Personnel Department when in doubt.

STATE HEALTH INSURANCE:

THE STATE HEALTH INSURANCE BENEFITS HAVE BEEN CHANGED REGARDING THE \$100 DEDUCTIBLE AS FOLLOWS:

Any covered expenses that have been properly applied toward the satisfaction of the 1978 calendar year deductible under the State Employees Group Health Insurance Plan in effect on April 30, 1978 shall be applied toward the satisfaction of the one hundred dollar (\$100) deductible under this plan for calendar year 1978.

SEARCH FOR PERSONNEL DIRECTOR

The Search and Screen Committee for Director of Personnel has recommended three candidates to Vice President Arrowsmith. (It is anticipated that several additional names will be submitted within the week.) These people will be on campus for interviews during the last week of June and the first weeks of July. Be sure to watch for notices informing you of the OPEN FORUM interviews.

TRAINING - "NEWS FROM PURCHASING SERVICES"

THE WORKSHOPS HELD MAY 18TH (NORTH MIAMI) AND MAY 25TH (MIAMI) WERE WELL ATTENDED. THE PRESENTATIONS BY MS. SADOFF AND HER STAFF WERE VERY INFORMATIVE, AND AT THE SAME TIME, CONGENIAL WHICH OPENED THE WAY FOR THE MANY QUESTIONS FROM THOSE ATTENDING.

COMMENTS INDICATED THAT PEOPLE FELT THE PROGRAM WAS VERY WORTHWHILE (SOMEONE'S ONLY CRITICISM WAS THAT "ATTENDANCE WASN'T MANDATORY").

FIU'S ANNUAL BLOOD DRIVE - MOST SUCCESSFUL IN A LONG TIME

The May 11th (Tamiami) and May 18th (North Miami) Blood Drives resulted in 72 pints of blood being contributed to the FIU Employees Account at the Mount Sinai Blood Bank.

OUR VERY SPECIAL "THANKS" TO EACH OF YOU WHO VOLUNTEERED TO CONTRIBUTE

TAMIAMI

Diann Zeldman
 Ana B. Marin
 Conrad Marin
 Michael Mettee
 Orlando Valdes
 Bruce C. Yeckley
 Alice Riordan
 Hedy Silverman
 Judith Sheffield
 Jeanne Disney
 John J. Goonen, Jr.
 Edwin McClintock
 George Federici
 Robert Shostak
 Joseph E. Broadus
 Samuel Shapiro
 Martin Tracey
 Alice P. Hennessy
 Ron Arrowsmith
 Gene Pugh
 Mary McCorquodale
 Arline A. Hodgson
 Freddie D. Haddad, Jr.
 Marilyn L. Taylor
 Barbara Swile
 Leonard Keller
 Mary Elliott
 Kathryn R. Williams
 Randolph Norris, Jr.
 Tammie Sussman

William Raimond
 Thomas A. Breslin
 Patricia M. Gonzalez
 Richard Lindsay
 Subbarao Wunnava
 Gisela Gomar
 Toby Berk
 Mike Sementa
 James F. Slifker
 Linda Z. Chester
 Luis R. Perez
 Bill Kraynek

NORTH MIAMI

Robert E. Stack
 Marta Perez
 Jorge Luis Padron
 Barbara A. Sudano
 Suzanne Rock
 Esperanza A. Garcia-Rubio
 Mary K. Kraemer
 Steve Krevat
 Karen Powell
 Sara Foster
 Pat Lynch
 Nancy S. Honig
 Glorianna D. Stefl
 Juanita M. Dardy
 Carma Young
 Dina Silverman
 T. Michael Gentry
 Magal Silva
 M. Cherie Clark

THE PERSONNEL OFFICE IS VERY SORRY TO LOSE THAO GIAP WHO IS RELOCATING TO WASHINGTON, D.C., WITH HER FAMILY. WE ARE FORTUNATE TO HAVE PATTY GAUSE (FORMERLY IN PAYROLL) TO TAKE HER POSITION. BON VOYAGE, THAO!

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				6/1 C.S. TIME CARDS DUE	6/2 PAY DAY	
		6/6 CWS - OPS TIME CARDS DUE	6/7 C.S. SENATE			
			6/14 SIGN-ON DEADLINE	6/15 A & P SENATE C.S. TIME CARDS DUE	6/16 PAY DAY	
		6/20 CWS - OPS TIME CARDS DUE	6/21 C.S. SENATE			
		6/27 UNIV. COUNCIL MT'G.	6/28 SIGN-ON DEADLINE	6/29 C.S. TIME CARDS DUE	6/30 PAY DAY	