



# Miami Shores Village

10050 N. E. SECOND AVENUE  
MIAMI SHORES, FLORIDA 33138  
(305) 758-8000

January 18, 1995

Roberta Kellum 758-3516  
453 N.E. 102nd St.  
Miami Shores, FL 33138

Dear Ms. Kellum:

Re: Request for Information on Historic Designation

Thank you for your request for information about historic designation in Miami Shores.

For your convenience, the Historic Preservation Board has prepared an outline (enclosed) of the most frequently asked questions about historic designation. It is based primarily upon the Miami Shores Village Preservation Ordinance (also enclosed). Relevant state and federal law is briefly addressed as well. The outline will provide you with all the general information you should need with respect to the eligibility of your property under the local preservation ordinance and the applicable procedures to be followed to obtain designation.

To further assist you, I also enclose the following forms and guidelines:

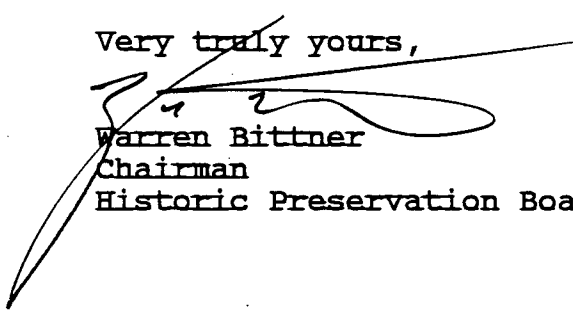
- (1) Request for Nomination for Landmark Designation Form;
- (2) Guidelines for Designation;
- (3) Historical Landmark Covenant Form;
- (4) Application for a Certificate of Appropriateness Form; and
- (5) Guidelines for Granting a Certificate of Appropriateness.

Should you require further information, or have a specific question not covered by the outline, please do not hesitate to contact me. My telephone number at home is 754-3188, and at work 579-6700.

Roberta Kellum  
January 18, 1995  
Page 2

Once again, thank you for your interest in Historic Preservation in Miami Shores. The Historic Preservation Board looks forward to considering your Request for Nomination.

Very truly yours,



Warren Bittner  
Chairman  
Historic Preservation Board

enclosures (7)

WB